

Hallam Fields Junior School Newsletter

21st December 2022

School Dinners

Following on from a few queries from parents, we would like to confirm the school dinner process for parents and children. You can refer to the school dinner menu online via this link [School Dinner Menu](#) or please contact the school office for a hard copy. Please note the following permanent changes to the Menu:

- Week 1 on Tuesday Veggie Sausage Roll instead of Cottage Pie, Week 3 on Monday Bolognese instead of Lasagne and on Wednesday Cheese and Tomato Pizza instead of Salmon Fishcakes.
- Children can have a mixture of school dinners and/or bring a packed lunch from home each week.
- Main Option 1 on the school dinner menu will always be available every day.
- Main Option 2, Pasta Bowl Option, Jacket Potatoes or Sandwiches prepared by school need to be ordered the day before it is required by your child with a member of the Catering Team.
- For children who require a Medical Diet, parents need to complete a Medical Diet Form and have evidence from their GP to support the request. Forms are available from the school office.
- If there are any changes to the school dinner menu, we will try to notify parents in advance of the change to discuss this with their child.

Notifying School of your Child's Absence/Lateness

If your child is absent from school this needs to be reported to the **school office** by 9.30am on the morning of the absence by telephoning 0115 9322568 and choosing Option 1. Please leave a message including your child's full name, class and the reason for their absence. Please do not send a message via Seesaw or email your child's class teacher as these messages can be missed if staff are teaching or not in school for any reason.

If your child has a medical appointment which cannot be arranged outside of school hours, please send in proof of the appointment by bringing in a copy of the appointment letter/card or taking a screen shot of the appointment and forwarding this to the main school email address

enquiries@hallamfields.derbyshire.sch.uk.

Please ensure your child arrives to school on time each day to avoid any loss to their learning or being marked as late. Year 4 and 6 children start at 8.55am and year 3 and 5 children at 9am.

Our full Attendance Policy is available by visiting our school website [Attendance Policy](#)

[We wish you and your families a very Happy Christmas. School will reopen on Monday 9th January.](#)

 **Hallam Fields Junior School, Longfield Lane, Ilkeston, Derbyshire, DE7 4DB**

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 **Headteacher: headteacher@hallamfields.derbyshire.sch.uk**

 **Facebook: <https://www.facebook.com/hallamfieldsjuniors>**  **Twitter: @HallamFIS**